

## Cheddleton Parish Council

### MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT COMMITTEE MEETING HELD VIA ZOOM ON TUESDAY, 24<sup>th</sup>. NOVEMBER 2020

**ATTENDANCE** Chairman – Mrs. D. A. Hartley.

Councillor - M. Ahmad (joined the meeting late) M.T. Bowen, I. Dakin, R. J. Hartley, H.R. Jennings, S. Scalise.

Clerk - Ms. L. J. Eyre.

- 8 **APOLOGIES** - Apologies for absence were received from: - Councillor - H.J. Tunna & Mr. R. Richards, it was resolved to accept these.
- 9 **MINUTES** - The minutes of the meeting of the 22<sup>nd</sup>. September 2020, taken as read, were confirmed as a true and accurate record.
- 10 **MATTERS ARISING** -  
**Re. Min 6a. Community Centre Risk Assessment** – Councillor Jennings wanted it to be in the minutes that Councillor Dakin be thanked for his work.  
**Re. Min 7. Craft Centre - Old Pottery Room** - Councillor Mrs. Hartley thanked Councillors Bowen & Scalise for meeting Building Control Officer. The recommendations should be with us this week. Councillor Hartley asked about the tearoom invoice which the Clerk confirmed had been paid in full.
- 11 **CORRESPONDENCE**: - There was no correspondence.
- 12 **REVIEW OF HIRE CHARGES - COMMUNITY CENTRE** - Councillor Jennings proposed that due to the unprecedented times the hire charges remain the same and it was resolved that this was the best course of action. Councillor Mrs. Hartley reported that on the hire agreement it states about the situation of a Bar but does not explain that they need to supply their own and the relevant licence. The Clerk would update this as it is especially important that there is no misunderstanding. Car Parking Charges proposed an increase from £25 per space to £30 and seconded by Councillor Bowen. All members agreed and this will start on 1<sup>st</sup> January 2021.
- 13 **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE** - Councillor Bowen reported that the Notice Board at the front on the railings the covering has come off, so it needs to be fixed or replaced. This board is for any residents to use to advertise rather than flyposting on telegraph poles. Councillor Scalise proposed a new one be purchased that is more in-keeping but that is not locked. Councillor Bowen seconded and suggested that the Chair & the Clerk have delegated powers to get it replaced. Councillor Mrs. Hartley reported that Caretaker has asked about new sink unit in the kitchen and the Clerk reported that she had acquired one which the handyman will fit. The other sink in the mobile still needs to be replaced. Councillor Scalise will look and assess to see if a small square one could be purchased and worktop and report back.
- Councillor Mrs. Hartley reported that there has been some considerable interest in a Christmas Tree being put up and the offer of a tree for free and Councillor Tunna has some lights he will donate. The main issue is as to where to site it electric, so it had been suggested by the Community Centre and how to safely install it. The Clerk will seek advice as to if the tree would survive being transferred. It was suggested that Councillors Mr. & Mrs. Salt be asked to measure the trunk to maybe approach Batemans for a tube to drop the tree into to secure it in the ground. If it is cut down and use the top 12ft maybe.

The Clerk reported that the Fire Panel still needs to be tested and Councillor Dakin will contact further contractors to get quotes for this.

The Boiler House will be started once the Pottery Room has been refurbished. The Creche still needs to be valued and advertised but as it cannot be used due to COVID-19.

**14** **REVIEW OF HIRE CHARGES - CRAFT CENTRE** - The Clerk reported that no valuation has been obtained yet to assess the new hire charge. Councillor Scalise proposed to get the valuation and then look at this prior to 1<sup>st</sup> April 2021 and this was seconded by Councillor Bowen.

**15** **ANY URGENT WORKS/MATTERS TO RAISE - CRAFT CENTRE** - Councillor Mrs. Hartley reported that the gent's toilets are smelling again. The Clerk would look at the water flow to the urinals.

The Clerk reported that she has had a response for AES with regards to the request for a litter bin which they have performed the feasibility study and that it has proved that there isn't a need for it. They stated that the Trade Waste bin that The Tea Rooms pay for should be locked to stop people using it.

The Pottery Room we are awaiting the report to move forward.

The Clerk reported that the carpark surface has developed a few potholes. Councillor Scalise suggested asking local businesses to do works and this was agreed that he would make enquiries either as a donation or quotes.

**16** **FORWARD AGENDA ITEMS** - Mobile at Community Centre.

Occupancy of all rooms at Community Centre.

Fire Risk Assessment at Craft Centre with Hirers and Councillor Dakin.

**17** **CONFIDENTIAL ITEM - FINANCIAL REQUIREMENTS 2021/22** - After considering the budget required the committee made their recommendations.

26<sup>th</sup>. January 2021.

Chairman.